



## Job Description: Care Worker

Job Title: Care Co-ordinator / Care Worker

Location: Unit E Warwick House, Perry Road, Harlow, Essex, CM18 7NF. Role in the Harlow area.

Accountable To: Registered Manager

### About You

- Are you a people person?
- Do you want a job where you develop long-term, important relationships?
- Do you want to avoid a desk job?
- Would you like a job where no two days are the same?
- Do you want a job where you continue to learn, do training and grow?
- Do you want a supportive manager?

As one of our Carers, when you come to work, it's not just a job – your work will make all the difference to someone's life. Your smile, your support and your help will make someone's day and help them to live an independent life.

You will be doing a job you can be proud of. If that sounds like the right role for you, please read on, we'd love to hear from you!

Job description cont. on next page...

*I've worked for Blossom Healthcare for nearly two years and always found my manager to be very supportive and approachable. She has helped me to grow in my role and gave me confidence I needed. I never hesitate to ask her for help.*

**Interested? We'd love to hear from you!**  
**Just email us your CV or fill in our online application form**



# Blossom Healthcare

## SOLUTIONS

### Role Description

- To provide care in accordance with current best practice, according to policy and procedures, agreed standards, legislative requirements, relevant regulations under the direction of the Manager, and within the financial plans agreed from time-to-time.
- To maintain care skills at a current level, and undertake such training and development as may from time-to-time be required to maintain that currency of practice.
- To always put the best interests of the Service Users first; and act with empathy and compassion at all times.
- To always be open and transparent in all situations.
- To safeguard the Service Users at all times; and to always speak up if you think that a Service User is being harmed or negatively affected in some way.
- In addition to these functions employees are required to carry out such duties as may reasonably be required.
- Must have a working understanding of the Care Act and CQC's Essential Standards. To assist in the improvement and maintenance of these standards.

### Main Duties

#### Care Services:

- Assist the development of the philosophy, goals and objectives for the caring function.
- To attend to all care related functions of the Service Users in accordance with their Person Centred Care Plan.
- To interact with the Service Users in an appropriate manner; whilst always maintaining boundaries.
- As much as possible, to help Service Users live a life of choice; whilst always maintaining their safety, privacy and dignity.
- Implement action to meet and maintain caring standards.
- To support Service Users in all aspects of daily living, including personal care, hygiene, dressing, feeding, etc. whilst helping them to maintain their optimum level of independence
- Always follow appropriate regulations as stipulated by relevant organisations, such as the Care Quality Commission's Fundamental Standards, the Health & Safety Executive, etc.
- Ensure Service User's rights are protected.

Main Duties cont. on next page....

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## SOLUTIONS

### Main Duties (cont.)

#### Other Responsibilities:

- Develop effective working relationships with the other employees within Blossom Healthcare.
- Support an open, positive and inclusive organisational culture.
- Participate in the development, evaluation and review of Person Centred Care Plans.
- Participate in the development of relevant policies, particularly those pertaining to the caring function.
- Work to establish effective employer-employee relationships.
- Minimise legal risks by adhering to all relevant legislation, registration requirements and best practice guidance.
- Assist in the implementation of caring policies and procedures.
- Assist in the maintenance of the standards as required by legislation related to the registration of Blossom Healthcare.
- Work in a cost-effective manner; with an awareness of budgetary constraints.
- Assist in solving day-to-day problematical issues which arise.
- Attend Staff Meetings as scheduled and as and when required.
- Assist with the orientation and induction of new employees.
- Support the implementation of Blossom Healthcare's policies and procedures.
- Support a work atmosphere which promotes a high quality of work life.
- Support and maintain a culture of performance and excellence.

#### Professional Long Term Caring Role:

- Seek opportunities for personal and professional growth.
- Promote a positive image for residency and employment within Blossom Healthcare.

### Qualifications Required

QCF Diploma Level 2 desirable

Will be required to complete:

- Common Induction Standards prior to sole working
- All statutory training including Health and Safety
- Any non-statutory training pertinent to the role

*I went into care because I love working with people. I wake up every day knowing that what I do will make a big difference. I will make someone's life better and more fun - and that's the best feeling!*

**Interested? We'd love to hear from you!**  
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